

RECORD OF PROCEEDINGS

MINUTES OF KEYSTONE BOARD OF EDUCATION

REGULAR MEETING HELD MARCH 14, 2022

The Board receives a full agenda several days prior to the Board meeting. The agenda may deal with curriculum, budget, hiring of personnel, facilities, school transportation or long-range planning. The agenda usually includes written supporting material that helps with decision-making. If it appears that quick action has been taken on an item, it may be because the topic has been studied for several weeks or that questions have been answered in advance of the meeting.

Devin Stang called the meeting to order at 6:00 p.m.

Board Members in Attendance:

Jennifer Maiden, Carrie O'Boyle, Devin Stang, Kimberly Sturgill, Patricia Wakefield

Public Persons in Attendance:

Daniel White, Adam Hines, Amanda Goran, James Kohler, Kristen Campbell, Albert Trego, Jonathan Bailey, Deborah Melda, Brian Brown, Tammy Figula, Rebecca Ellsworth, Christine Manning

Those present recited the Pledge of Allegiance to the United States of America.

APPROVAL OF AGENDA #22-03-04

Moved by Wakefield, second by O'Boyle to approve agenda as presented.

Ayes: Wakefield, O'Boyle, Maiden, Sturgill, Stang

Motion carried.

APPROVAL OF PRIOR MEETING MINUTES #22-03-05

Moved by Sturgill, second by O'Boyle to dispense with the reading of the minutes of the minutes of the Regular Meeting on February 15, 2022 and the Special Meeting on March 1, 2022. The minutes were distributed as required by law and, shall be approved as presented.

Ayes: Sturgill, O'Boyle, Maiden, Wakefield, Stang

Motion carried.

AUDIENCE PARTICIPATION

RECOGNITION AND HEARING OF VISITORS - NONE

INPUT FROM STAFF: NONE

KHS PRESENTATION BY ENVIRONMENTAL CLUB OFFICERS

KHS PRESENTATION BY SARAH ROBINSON

KEYSTONE ATHLETICS UPDATE PRESENTATION BY JONATHAN BAILEY

CURRICULUM CORNER

Amanda Goran, Director of Curriculum and Instruction

- Business Advisory Council PD and Tours

SPED SPOTLIGHT

Kristen Campbell, Director of Pupil Services

- MARCHing Ahead in SpEd

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APPROVE TREASURER/CFO FINANCIAL REPORTS AND RECOMMENDATIONS #22-03-06

Moved by Sturgill, second by O'Boyle that the foregoing recommendations be approved.

A. APPROVE FINANCIAL REPORTS

The Treasurer/CFO recommends approval of the financial reports, including investments for February 2022, as presented.

Ayes: Sturgill, O'Boyle, Maiden, Wakefield, Stang
Motion carried.

APPROVE SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS #22-03-07

Moved by O'Boyle, second by Wakefield that the foregoing recommendations be approved.

A. EMPLOYMENT OF PERSONNEL

1. ACCEPT CLASSIFIED RESIGNATION

The Superintendent recommends accepting the following resignation for the purpose of retirement.

- a. Sharon Maruskin – Bus Monitor - effective end of day on 6/30/2022

2. ACCEPT RESIGNATIONS

The Superintendent recommends accepting the resignation of the following individuals:

- a. Leann Manning – Varsity Football Cheerleading Advisor and Junior Varsity Basketball Cheerleading Advisor – effective end of day 2/25/2022
- b. Zachary Srnis – Permanent Substitute – effective end of day 3/7/2022

3. APPROVE CLASSIFIED CONTINUING CONTRACT

The Superintendent recommends granting a continuing contract to the following individuals as they have successfully completed an eighteen-month probationary period:

- a. Kelly Isenhardt – KHS Cashier – effective 3/17/2022
- b. Stacey Ludlam – KES Cleaner – effective 4/1/2022
- c. Sarah Buckingham – KES Special Needs Paraprofessional – effective 4/16/2022

4. APPROVE TRANSFER

The Superintendent recommends transferring the following individual for the 2021-2022 School Year:

- a. Theresa Seman from KES Lunch Monitor 2.5 hours a day to KES Cafeteria Worker/Cashier 3.0 hours a day effective 3/1/2022

5. EMPLOY 2021-2022 EXTRA DUTY PERSONNEL

The Superintendent recommends employment of the following individual on extra duty contract for the 2021-2022 school year, pending all record checks and completion of state and local requirements, up to maximum salary:

- a. Andrew Hoch – Freshman Softball – 50% - Step 2 - \$1,222.61

6. APPROVE VOLUNTEERS

The Superintendent recommends approving the following individuals as a volunteer for the 2021-2022 school year for the position indicated, pending all record checks and completion of state and local requirements:

- a. Alan Carmen – Baseball
- b. Jennifer Drake - Softball
- c. William Scherer - Softball

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7. EMPLOY CLASSIFIED SUBS FOR THE 2021-2022 SCHOOL YEAR

The Superintendent recommends employment of the following 2021-2022 classified substitutes for the positions and hourly rates noted, pending all record checks and completion of state and local requirements.

- a. Linda Archer
 - Cleaning - \$10.73/hr. – effective 3/8/2022
 - Custodian/Maintenance - \$14.63/hr.
- b. Leanne Cromer
 - Cleaning - \$10.73/hr. – effective 3/2/2022
- c. Theresa Seman
 - Cafeteria - \$11.78/hr. – effective 2/14/2022

Ayes: O’Boyle, Wakefield, Maiden, Sturgill, Stang
Motion carried.

APPROVE SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS #22-03-08

Moved by O’Boyle, second by Wakefield that the foregoing recommendations be approved.

8. APPROVE VOLUNTEER

The Superintendent recommends approving the following individual as a volunteer for the 2021-2022 school year for the position indicated, pending all record checks and completion of state and local requirements:

- a. Jennifer Maiden – Lacrosse

Ayes: O’Boyle, Wakefield, Sturgill, Stang
Abstain: Maiden
Motion carried.

**APPROVE OTHER BUSINESS AND SUPERINTENDENT’S
RECOMMENDATIONS #22-03-09**

Moved by Sturgill, second by O’Boyle that the foregoing recommendations be approved.

A. ACCEPT DONATIONS

The Superintendent recommends accepting the following donations:

- 1. Amanda Wilkes - \$20.00 to KHS Drama Club
- 2. Jennifer Besel - \$60.00 to KHS Drama Club
- 3. Z-Graphics by Jan, LLC - \$75.00 to KHS Drama Club
- 4. Cunningham Family – Regal gift cards and candy valued at \$90.00 to KMS PBIS Program
- 5. Keystone Staff who participated in the be kind initiative - \$315.00 to Keystone’s Special Olympics Program

B. APPROVE AMENDED 2022-2023 KHS COURSE GUIDE

The Superintendent recommends amending the 2022-2023 KHS Course Guide as presented.

C. APPROVE ELECTRIC AUDIT PROJECT AGREEMENT

The Treasurer/CFO recommends approving the Electric Audit Project Agreement as presented.

D. APPROVE MEMORANDUM OF UNDERSTANDING BETWEEN LORAIN COUNTY COMMUNITY COLLEGE AND KEYSTONE LOCAL SCHOOL DISTRICT

The Superintendent recommends approving the Memorandum of Understanding Between Lorain County Community College and Keystone Local School District for classroom use to support connecting to WebEx/Zoom Lorain County Community College classes and content for the term of 5 years as presented.

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E. APPROVE AGREEMENT WITH FRANKLIN UNIVERSITY

The Superintendent recommends approving the agreement between Franklin University and Keystone Local School District for Clinical Field Placement as presented.

F. APPROVE AGREEMENT WITH LORAIN COUNTY PUBLIC HEALTH DEPARTMENT

The Superintendent recommends approving the Lorain County Public Health School Health Services Contract for the 2022-2023 school year for Nursing Services as presented.

G. APPROVE PENFIELD TOWNSHIP AGREEMENT

The Superintendent recommends approving an agreement between Penfield Township and the Keystone Board of Education for use of its facilities for the period of January 1, 2022 through December 31, 2026 as presented.

H. APPROVE SERVICE PROVIDER CONTRACT INTERNET SERVICE AGREEMENT WITH CONNECT

The Superintendent recommends approving the Service Provider Contract Internet Service Agreement with Connect for the period of July 1, 2022 through June 30, 2027 as presented.

I. APPROVE LAGRANGE COMMUNITY PARK RELEASE AGREEMENT

The Superintendent recommends approving a release agreement between the LaGrange Community Park Board and the Keystone Board of Education for use of the park and its facilities as presented.

J. APPROVE POLICIES AND REGULATIONS

The Superintendent recommends approving the following Board Policies and/or Regulations:

1. IKF
2. KL
3. KLB
4. KLB-E
5. KLD
6. KLD-R

Ayes: Sturgill, O'Boyle, Wakefield, Stang

Abstain: Maiden

Motion carried.

Future BOE Meetings - @ 6:00 P.M.

1. Thursday, April 21, 2022 – Regular Meeting – KHS Conference Room
2. Monday, May 16, 2022 – Regular Meeting – KHS Conference Room
3. Monday, June 29, 2022 – Regular Meeting – KHS Conference Room

Policies and Regulations – Second Reading

1. IGDJA

Kimberly Sturgill - We would like more information from the high school staff regarding changes to the drug policy. More information from everyone involved would be beneficial in making a decision.

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ADMINISTRATIVE REPORTS

Albert Trego - Transitioning from snow removal to mowing season. A few upcoming projects: Penfield field repairs and installing projectors at the high school over the next few weeks.

James Kohler – I have a personal interest in the Environmental Club and would love to see them get a greenhouse. Thank you, Mrs. Robinson, for your presentation and all of the work the staff in your classroom puts into the education of the students.

SUPERINTENDENT COMMITTEE REPORTS

JVS:

Deborah Melda – Cheyenne Dudziak, Cybersecurity and Networking, a senior, placed second in the Computer Network Technology event at the Business Professionals of American regional competition. She will advance to the state competition.

Maeve Vana, Landscape and Greenhouse Management, a junior, placed fourth in the state in the Ohio FFA Association Career Development Job Interview event. The event simulated real-world experiences the students would have when seeking employment in the future.

Joe Scheiman was presented with an issue. He worked together with another student from Elyria (Stephen Keith) and they came up with a great solution. The Cosmetology program had new manicure tables for this school year and found that they were getting dirty and chipping easily. Joe and Stephen came to the rescue by measuring out the tables, creating a template, and printing out stickers that can go on top of the tables and be easily replaced as needed.

Olivia Gaydos is a 2015, Early Childhood Education alumni. She is currently a teacher at Young Explorers Montessori and is also completing her last year at Kent State University Early Childhood Education program. This May, Olivia will graduate with a bachelor's degree in Early Childhood Education with a minor in Special Education.

LCJVS is proud of our student athletes! Let's go Wildcats!

KEEP:

Kimberly Sturgill - KEEP will be meeting tomorrow, 3/15/22, and will determine the number of scholarships and amount to be awarded this year.

Wellness:

Patricia Wakefield - Visited all three buildings a few weeks ago and the mental health services that Keystone provides. I was very impressed with what I became aware of and the need in the schools and in homes.

COMMENTS/CONCERNS

Board Members: None

Superintendent: None

Public:

Brian Brown - Thanks to the Board for their handling of COVID during the pandemic. Grateful for the hard work and long hours the Board and staff put forth into providing a great education. Keystone is continuing to progress and move forward.

Tammy Figula - Why are the meetings not publicized or presented earlier to the public? Many people in the public want to attend and see all of the great things happening in Keystone. I recommend recording or streaming the board meetings to share more than a slide show.

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EXECUTIVE SESSION #22-03-10

Moved by O'Boyle, second by Sturgill to adjourn to Executive Session under ORC 102.03 and ORC 121.22 for the purpose of:

1. the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against such an employee, official or student, unless an such individual requests a public hearing (the Board will not hold an executive session for the discipline of one of its members for conduct related to the performance of his/her official duties or for his/her removal from office);
5. preparing for, conducting or reviewing negotiations with public employees concerning their compensation or other terms and conditions of their employment;

With no action to follow.

Ayes: O'Boyle, Sturgill, Maiden, Wakefield, Stang
Motion carried.

Executive Session 8:03 p.m. Return to Open Session 10:16 p.m.

ADJOURNMENT #22-03-11

Moved by Sturgill, second by O'Boyle to adjourn the regular meeting at 10:17 p.m.

Ayes: Sturgill, O'Boyle, Maiden, Wakefield, Stang
Motion carried

Devin Stang, President

Adam Hines, Treasurer/CFO